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Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT  
Governor

**DATE:** December 10, 2018

**TO:** Industrial Radiographers

**FROM:**  Mike Broderick, Environmental Programs Manager  
Radiation Management Section  
Land Protection Division

**SUBJECT:** 2019 Dates for Industrial Radiography Examination  
Application Procedures

The Oklahoma Department of Environmental Quality (DEQ), Radiation Management Section, will be offering the Industrial Radiography Examination with an opportunity to obtain an Oklahoma Certification card in 2019.

The tests will be held in the following locations:

Oklahoma DEQ  
707 N. Robinson Ave  
Oklahoma City, Oklahoma 73102  
Multi-Purpose Room

Tulsa Tech – Sand Springs Campus  
924 E Charles Page Blvd  
Tulsa, OK 74063

The test dates, locations and application deadlines are listed below. Testing will begin promptly at 10:30 a.m. for all tests. Please note that registration and placement to take the examination could already be at maximum capacity. Please contact Kristie Valtierra at (405) 702-5222 to confirm if Radiation Management is accepting applications for the exam date. Please use the newest version of the application (DEQ Form 410-5-1 Rev 04/18) that is enclosed and posted on the DEQ website. Applications using older versions will not be accepted.

Application Deadline	Exam Date	Location
December 14, 2018	January 14, 2019	Oklahoma City
January 25, 2019	February 25, 2019	Oklahoma City
February 11, 2019	March 11, 2019	Sand Springs
March 22, 2019	April 22, 2019	Oklahoma City
April 22, 2019	May 20, 2019	Oklahoma City
May 17, 2019	June 17, 2019	Sand Springs
June 24, 2019	July 22, 2019	Oklahoma City
July 19, 2019	August 19, 2019	Oklahoma City
August 16, 2019	September 16, 2019	Sand Springs
September 23, 2019	October 21, 2019	Oklahoma City
October 18, 2019	November 18, 2019	Oklahoma City
November 18, 2019	December 16, 2019	Oklahoma City



**\*\*\*\*PLEASE READ ALL OF THE FOLLOWING INFORMATION CAREFULLY\*\*\*\***

### **WHO HAS TO BE CERTIFIED?**

Any person working in industrial radiography with radioactive materials as a radiographer must be certified.

### **HOW DO I GET CERTIFIED?**

A radiographer certification ID card is issued to someone who:

1. Passes the industrial radiography exam.
2. Completes and documents an agency-accepted 40-hour radiation safety course (DEQ Form 410-5-2 [Rev 04/03]).
3. Completes and documents on-the-job training of 200 hours active participation with radioactive materials, and/or 120 hours active participation with x-ray machines (DEQ Form 410-5-3 [Rev 10/08]).

### **HOW DO I APPLY TO TAKE THE EXAM?**

**\*\*PLEASE TAKE NOTE OF APPLICATION PROCEDURES\*\***

Please see attached announcement or go to:

<http://www.deq.state.ok.us/LPDnew/forms/indexradforms.html>

1. Use DEQ Form 410-5-1(Rev. 04/18) Application for Industrial Radiography Examination; additional copies may be made.
2. Original signature of the person who will take the exam is required; copies are not accepted.
3. Faxed applications will not be accepted, no exceptions.
4. Indicate 1<sup>st</sup> and 2<sup>nd</sup> exam date choices, if you are not accepted to your first choice, you will be placed in the next available class.
5. Complete applications (with Affidavit, paperwork and fees) will be processed, if received by the deadline, in the order they were received.

**\*\*Those individuals applying for an initial, re-exam, or a renewal exam must still submit all of the paperwork listed above\*\***

### **HOW MUCH DOES THE EXAM COST?**

Send a non-refundable check or money order of **\$149.32** for ALL exams payable to the *Oklahoma Department of Environmental Quality*, with your application. (Price subject to change depending on consumer price index)

### **WHERE DO I SEND THE EXAM APPLICATION AND FEE?**

Send your application package with citizenship documentation and fee to:

Oklahoma Department of Environmental Quality  
Land Protection Division – Radiation Management Section  
P.O. Box 2036  
Oklahoma City, OK 73101  
Attn: Kristie Ann Valtierra

### **DO YOU HAVE A DISABILITY?**

If an accommodation is required, submit the attached form with your application and the supporting documentation from a professional who is familiar with your disability.

### **WE WILL LET YOU KNOW!**

If you provided an email address on your application you will be notified by email if you have been seated for your exam date of choice. An acceptance letter will be sent approximately 3 weeks before the exam; it contains exam date, deadline for substitution, map, address, and telephone number of the exam location. **You will not receive notification from DEQ if you were not accepted in the exam.** If you do not receive an acceptance letter please call Kristie Valtierra at (405) 702-5222 to ensure that you were not seated in the class or were seated for a future date. If you were not accepted to the exam you applied for; you will be automatically placed in the next exam, unless otherwise specified.

### **UNABLE TO ATTEND?**

Exam fees are non-refundable. Call us by the deadline for cancellation to reschedule. After the cancellation deadline, only substitution is allowed.

### **DEADLINE FOR SUBSTITUTION**

The deadline for substitution is **12:00 p.m. on the Monday one week prior to the exam.** Substitution is subject to approval.

### **ABOUT THE EXAM**

1. Two types of exams are offered
  - a. Radioactive Materials Only
  - b. Both (Radioactive Materials and X-Ray Machines)
2. 3 hours to complete exam
3. 125 multiple-choice questions with 4 possible choices
4. 100 of the questions count toward a passing score; 25 questions are new questions that are being field-tested and do not count for or against the score.

### **WHAT SHOULD I KNOW/STUDY?**

Topics outlined in Subchapter 5 of the Oklahoma Radiation Management Rules (252:410-5) are covered. The following is a list of five resources used in developing each examination may be used for study purposes.

1. OAC 252:410-7 [10 CFR 19]
2. OAC 252:410-20 [10 CFR 20]
3. OAC 252:410-10-34 [10 CFR 34]
4. OAC 252:410-5
5. Working Safely in Radiography, NUREG/BR-0024, Office of Nuclear Regulatory Research, U. S. Nuclear Regulatory Commission, Washington, D. C., September, 1982.
6. Radiography Handbook NDT #128, ASNT 1991.

Resource number 5 is available from the American Society for Nondestructive Testing. Call 1-800-222-ASNT and request: Working Safely in Radiography, #232, \$36.50 (Member) or \$49.50 (Non-Member)  
Resource number 6 is available from the American Society for Nondestructive Testing. Call 1-800-222-ASNT and request: Radiography Handbook NDT, #128, \$108.25 (Member) or \$143.75 (Non-Member)

**WHAT TO DO ON EXAM DAY?**

Arrive by designated time in order to register. If you arrive after the exam begins, you will not be allowed to take the exam. You will then need to register and pay to take the exam on a later scheduled exam day.

**WHAT TO BRING ON EXAM DAY?**

- (1) Photo I.D. (e.g. driver's license)
- (2) #2 pencil or mechanical pencil
- (3) Calculator (ones with preprogrammed data or formulas including exposure calculators, are not permitted; calculators on cellular phones will not be allowed)

**\*Exam begins after registration is completed.**

**HOW DO I APPLY FOR A CERTIFICATION CARD?**

1. Use DEQ Form 410-5-2 (Rev. 04/03) Radiographer Qualification, and DEQ Form 410-5-3 (Rev. 10/08) On-the-Job Training Record. Additional copies may be made.
2. Original signature of the person requesting certification and of the Radiation Safety Officer is required.
3. These forms can be submitted with the test application, on the day of the test, or after the test.
4. Faxed applications will not be accepted.

**WHAT IF I AM ALREADY CERTIFIED AND JUST NEED TO RENEW MY CARD?**

Just submit an Application for Industrial Radiography Examination and the application fee of \$149.32, a copy of the front and back of your current radiographer card, pass the exam, and submit a Notarized Affidavit Regarding Citizenship.

**WHERE DO I SEND THE RADIOGRAPHER QUALIFICATION FORM OR THE COPY OF THE FRONT AND BACK OF MY RADIOGRAPHER CARD?**

Send the Radiographer Qualification form to:

Oklahoma Department of Environmental Quality  
Land Protection Division  
Radiation Management Section  
Attn.: Kristie Ann Valtierra  
P.O. Box 1677  
Oklahoma City, OK 73101-1677

**QUESTIONS?**

Call Kristie Valtierra at (405) 702-5222 or Michael Reid at (405) 702-5179.

Email: [kristie.valtierra@deq.ok.gov](mailto:kristie.valtierra@deq.ok.gov) or [michael.reid@deq.ok.gov](mailto:michael.reid@deq.ok.gov)