OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
RRSRIA APPLICATION CHECKLIST

Application: __________________________________________________________

Date Application Received: _____________________________________________

Control Number: _____________________________________________________

Reviewer: ___________________________________________________________

1. Is the process* physically located in Oklahoma? If not, the application is invalid.  Yes _______ No _______

2. Is the process used for hazardous waste? If so, list the wastes and why they are hazardous, if not, the application is invalid.  Yes _______ No _______

3. Does the process fit the category of recycling, reuse, or source reduction process? If it does, indicate which category/categories it falls under.  Yes _______ No _______

4. Is the application being submitted within three years of the process's installation and use? If the application is submitted after the process has been operating more than three years, the application is invalid.  Yes _______ No _______

5. Has a tax credit been taken on this process or parts of it?  Yes _______ No _______
this process before? If the answer is yes, the process or parts of the process are ineligible for another tax credit.

6. Does the application describe the current manufacturing process as it relates to the process including flow sheets and engineering drawings? If not, what is needed to fulfill this requirement? (Labeled as "Section 1").

Yes _______ No _______

7. Does the application include a description of the process (labeled as "Section 2") proposed for the tax credit including the following:

   a. Flow sheets and engineering drawings?
      Yes _______ No _______

   b. Equipment brand names and serial numbers, if known, or design specifications of the exact equipment needed?
      Yes _______ No _______

   c. Life expectancy of each piece of equipment?
      Yes _______ No _______

   d. Equipment vendor’s name and phone number?
      Yes _______ No _______

8. Does the application give the amount and character of the waste streams (labeled as “Section 3) both before and after the installation of the process? If there is no current plant process, does the applicant predict the amount of waste, if any, which will result once the process is in place?

Yes _______ No _______
9. Does the application include a justification for the process and a description of other alternatives considered? (Labeled as "Section 4").
   Yes _______ No _______

10. Does the application include a certification that the process will be used in Oklahoma for hazardous waste generated in Oklahoma? If processing out-of-state wastes, the application must specify the percentage of waste that is from Oklahoma. (Labeled as "Section 5").
    Yes _______ No _______

11. Does the application list any income or savings that will be generated from the installation and operation of the process? (Labeled as "Section 6").
    Yes _______ No _______

12. Does the application include actual invoices of installed unit costs or estimates of costs if the process has not been installed? (Labeled as "Section 7").
    Yes _______ No _______

13. Does the application specify if the process is a proven technology and if it is not, does it specify when documentation will be available that the process performs as specified? (Labeled as "Section 8").
    Yes _______ No _______
14. Does the application list both the construction and operation start dates? ("Section 9")
   Yes _______ No _______

15. Does the process significantly reduce the amount of waste that would otherwise go to disposal?
   Yes _______ No _______

16. This process was inspected on ________________________________ to verify that the process is installed and operational.

17. Legal review completed by ________________________________ on ________________________________.

*The word "process" refers to the Recycling, Reuse or Source Reduction process being proposed for tax credit.